

Villanova Preparatory School
IB Academic Honesty Policy

As truth is one of the core values of Villanova Preparatory School, a positive and trusting relationship between teacher and student is at the heart of the school. All Villanova students are expected to live by the principles of honesty and mutual trust. Members of the Villanova school community demonstrate academic integrity by striving to be principled individuals who “act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. They take responsibility for their own actions and the consequences that accompany them. “(IB Learner Profile)

The following behaviors as stated in the *Villanova Preparatory School Student Handbook* violate Academic Honesty:

Cheating:

Cheating implies intent to deceive. It includes all actions, devices, and/or deceptions involved in committing the act. Examples include, but are not limited to, utilizing crib notes/cheat sheet on an exam and copying answers directly from another student’s exam.

Cheating on assessments of any kind by sharing or exchanging notes or papers, sharing or copying of digital assessment materials, looking at another student’s paper or allowing another student to look at one’s paper are in violations of academic honesty.

Plagiarism:

Presenting the work, words, and ideas of others without clearly acknowledging the source of that information is plagiarism. It includes: using another’s exact words without indicating the information as a quote; changing a few words in a sentence to disguise or hide the intent to plagiarize; inadequately paraphrasing or summarizing ideas from a source in a way that still uses the original author’s words, phrases, sentence structure, or organization of ideas without appropriate citation or proper quotation.

Students in the IB Diploma Programme at Villanova Preparatory School are expected to demonstrate academic integrity at all times, and accept the following as stated in the IBO Diploma Programme guidelines for Academic Honesty:

- *An **authentic piece of work** is one that is based on the candidate’s individual and original ideas and with ideas and work of others fully acknowledged.*
- ***Plagiarism** is the representation of the ideas or work of another person as the candidate’s own.*
- ***Collusion** is defined as supporting malpractice by another candidate, as in allowing one’s work to be copied or submitted for assessment by another.*
- ***Duplication of work** is defined as the presentation of the same work for different assessment components and/or diploma requirements.*

Plagiarism:

IBO Malpractice Procedures/Discipline Consequences

All Villanova Preparatory School students are required to abide by the school’s academic honesty policies. Cheating or plagiarism will result in a “zero” grade on the assignment and repeated instances may result in further disciplinary action.

Students in IB courses who do not abide by the Academic Honesty Policies are subject to the malpractice procedures as outlined in the *IBO Handbook of Procedures*, in addition to the standard disciplinary procedures as outlined in the *Villanova Student Handbook*. IB malpractice procedures include a thorough investigation. If the investigation results in the finding of malpractice, consequences include ineligibility for the award of the IB diploma, as well as the award of a “No Grade” for the subject or Extended Essay in question.

As an IB student at Villanova Preparatory School:

- I resolve to uphold the academic honesty expectations of Villanova Preparatory School and the International Baccalaureate Program. I will refrain from all forms of academic dishonesty, including cheating and plagiarism of any kind.
- I agree to make a commitment to continue to uphold and support the academic honesty and integrity expectations of the Villanova school community, especially as they relate to the IB Diploma Programme.
- I understand that all members of the Villanova school community who have knowledge that a student has violated the academic honesty policy are expected to comply with reporting procedures.
- I understand that breaches of the academic honesty policy may result in my removal from the IB Diploma Programme, as well as being subject to all consequences, policies and procedures stated in the Villanova Student Handbook.
- I acknowledge that any Extended Essay found to be plagiarized will not be submitted to the IB for scoring. I understand this action will disqualify me from receiving the IB Diploma.

Student Signature

Date

Parent Signature

Date

Credits:

Bishop Amat High School Academic Honesty Policy

IB Learner Profile

Villanova Student Handbook, Academic Honesty Policy

Revised 12-9-14